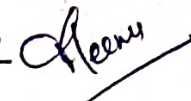
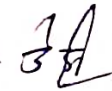
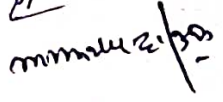
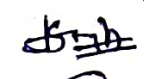



A Meeting of IQAC, Govt. College Amargarh, was held under the chairmanship of Principal Prof. Meenu, in Principal Office on 5.11.2022 at 12 noon. Assistant Prof. Jagjit Singh Hari (IQAC Coordinator) welcome all the participants. Detailed discussion was held on the agenda provided by the Office Director Education Department (Colleges) Punjab; S.A.S. Nagar (college Education Branch) vide memo no. 403663 / 1422 dated S.A.S. Nagar 21.10.2022. All the members participated with great zeal in the discussion.


Prof. Meenu **PRINCIPAL & CHAIRPERSON IQAC** 


Dr. Tejinder Singh 

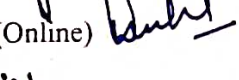
Dr. Amandeep Vatish 

Ast. Prof Jagjit Singh Hari 

Ast. Prof. Ramandip Kaur 

Ast. Prof. Najma Parveen 

Ast. Prof. Sonia Gakhar 

Ast. Prof. Deepika Jindal (Online) 

Dr. Kamaljit Singh 

Dr. Parminder Kaur

Ast. Prof. Baljeet Kaur 



ਪ੍ਰਿੰਸੀਪਲ  
ਸਰਕਾਰੀ ਕਾਲਜ, ਅਮਰਗੜ੍ਹ

### MINUTES OF THE MEETING:

#### 1. INSTITUTIONAL VIEWS ON LEARNER CENTRIC EDUCATION

##### a. Multidisciplinary Education

It is good for all round development through education but faculty should be appointed so that proper implementation can be done.

##### b. Adoption of Academic Bank of Credits

It is very important to real development of education system. In our college, process is going on to open accounts of all students. All students are divided into groups and one faculty member is in charge of one group.

##### c. Adoption of Multiple Entry and Exit System -

Multiple Entry - Many students have more potential. Now they can do more study according to their interest and potential.

Exit System - It will also be beneficial for students. Many students used to quit study after one or two years due to some reasons. It is beneficial for such students.

**d. Adoption of Guidelines of National Higher Education Qualification Framework (NHEQF) and Curriculum and Credit Framework for Undergraduate Programmes**

Now all higher education system of India will be similar. All qualification (degrees and diplomas) will be equal and harassment of many eligible and qualified candidates be avoided. We strongly agree with this.

**2) INSTITUTIONAL PREPAREDNESS AND VIEWS ON DIGITAL LEARNING**

**a) OPEN DISTANCE LEARNING AND ONLINE PROGRAMMES:**

Digital technologies have already changed the education system across the country. Under the urgent circumstances of COVID-19 pandemic, higher education institutions of an international scale have resorted to online education methods, exclusive or not.

1. Colleges should maximize the use of mobile technology to teach and enhance online learning since majority of the students now possess smart phones. Hence, they should shift the focus from centralized Information Communication Technology investment in the campus to off campus. Thus, learners and instructors should be the focus of Information Communication Technology. This implies that internet facility should be provided to learners and instructors/teachers so that they can access internet everywhere especially in the campus.
2. Colleges should lobby for subsidized internet bundles for their learning activities from internet providers. Additionally, they should mobilize for increased signal strengths especially in the rural areas.
3. Governments should reduce tax levies for internet service providers so that they can put in place the infrastructure to strengthen signals. This will enhance access, use and sharing of teaching and learning materials to learners everywhere.
4. Information Communication Technology should develop software that is less straining on connectivity and internet bundles.

**b) SWAYAM AND OTHER MOOCS PROGRAMMES AND THEIR RELEVANCE:**

- SWAYAM is Study Webs of Active-learning for Young Aspiring Minds is an Indian MOOC an open-source platform. The SWAYAM is the government of India initiatives with three fundamental principles of Education Policy, they are access, equity and quality.
- SWAYAM provides an integrated platform and portal for online courses, using information and communication technology (ICT). SWAYAM is a One-stop web and mobile based interactive e-content for all courses from High School to University level. High quality learning experience using multimedia on anytime, anywhere basis.
- SWAYAM involves development of Massive Open Online Courses (MOOCs) compliant e-content (video and text) and building a robust IT platform.
- The country like India it is very difficult to provide the quality education to the mass at minimal cost and efforts. The SWAYAM is going to be the boon to Indian and Indian learners. The objective of this effort is to take the best teaching learning resources to all, including the most disadvantaged.
- The accessibility of quality teachers was limited to the institutes like IITs, IIMs, and top most Universities, institutions and colleges of India but through SWAYAM the learner in any corner of the county can have access to these top most teachers of the county.
- Massive open online courses (MOOCs) are one of the most prominent trends in higher education in recent years. India has started various projects for offering MOOC courses. Many Indians are also using the MOOC platform for their technology and skill enhancement in all the fields.
- Problems like Infrastructural, low speed Internet Bandwidth, lack of Proper digital literacy and awareness programme, Courses in regional languages should be handled appropriately and solved.

### **3. INTERNSHIP/APPRENTICESHIP EMBEDDED PROGRAMMES**

To increase efficiency and credibility of various courses and to enhance skill among students related to their profession they should visit various industries and college head is working to establish connections with local industries/banks etc.

#### **ALUMNI CONNECT**

This college has an alumni society which is a non-profitable society registered under act XXI of 1860. Registration no. of this society is -DIC/DRA/14072/2018. This society organizes annual meeting.

Alumni helped college by providing grass cutting machine. To promote sports in the college Alumni also provides monetary awards to the best players of annual athletic meet.

### **MOU WITH INDUSTRY FOR INTERNSHIP / RESEARCH / ENTREPRENEURSHIP / EMPLOYMENT**

To increase credibility of various courses of college and courses of Jagat Guru Nanak Dev Punjab State Open University an MOU is signed with Ice factory Nabha, for the visit and internship of students of this college.

### **RESEARCH AND DEVELOPMENT CELL IN THE COLLEGE**

Research and Development Cell is formed today under the leadership of the Head of the college. other members of the cell are

1. Dr. Tejinder Singh (Convenor)
2. Dr. Amandeep Vatish
3. Dr. Parminder Kaur
4. Dr. Kamaljit Singh

- This cell will provide information regarding conferences, seminars, Faculty development programs, Orientation programs etc. to the teaching faculty. It will remain in contact with various higher education institutions providing such type of induction programs.
- If any staff member faces any kind of problem regarding procedural issues, then members of this cell will guide and help them.
- This Cell will provide information regarding various minor and major projects of various agencies like AICTE, UGC, NIS etc
- This cell will organize a monthly meeting and discuss regarding research and related issues and motivate whole teaching staff to apply for such kind of projects, publish research papers and to enrol in Ph.D.
- This cell will encourage students to do pilot projects of their field.

#### **4. INSTITUTIONAL AWARENES AND PREPAREDNESS ON ACADEMIC RESEARCH AND INTERNATIONALISATION**

##### **OFFICE OF INTERNATIONAL AFFAIRS (OIA):**

The Office for International Affairs (OIA) can be established to facilitate mutually beneficial international academic exchange and collaboration between our institutions and foreign Universities /Institutions. MoUs can be signed with some of the best institutions around the world and established linkages with Universities and Institutions in Asia, Europe and North America.

The Office for International Affairs (OIA) can Facilitate and enhance the global visibility and profile of our institutions. It can Develop, coordinate and strengthen international linkages. It can Facilitate, assist and help international students in all their academic pursuits. It can Progressively increase the scope of the Study in India (SIP) and Study Abroad Programmes (SAP). It can provide a base to assist International and Indian scholars for career advancement and contribute towards enhancing bilateral relations.

##### **RANKING OF INSTITUTIONS**

The National Institutional Ranking Framework (NIRF) was approved by the MHRD and launched by Honourable Minister of Human Resource Development on 29th September 2015. This framework outlines a methodology to rank institutions across the country. The methodology draws from the overall recommendations broad understanding arrived at by a Core Committee set up by MHRD, to identify the broad parameters for ranking various universities and institutions. The parameters broadly cover "Teaching, Learning and Resources," "Research and Professional Practices," "Graduation Outcomes," "Outreach and Inclusivity," and "Perception".

Our organization is preparing for NIRF. The college is located in a rural area and the college has been established for a short time (2013). The number of books in the college library is very less. There is also a shortage of regular teachers. There is total 9 teachers in the college. Only two teachers are regular, seven teachers are guest faculty. The number of PhD teachers is four and NET/UGC. There are three qualified teachers. The college offers two courses BA/B.Com. are running but science subject is not running here. Various research papers are written from time to time by the teachers of the college which are published in various journals. Continuous efforts are being made to increase the number of college students by

establishing constant contact with the schools of the catchment area. Next year in 2023 NIRF. Efforts will be made to prepare for (e) Recognition

## **ACCREDITATION**

College is preparing to get recognition from NAAC. SRR is being prepared criteria-wise. As per the instructions of the Punjab Government, every effort will be made to make SRR deposits as per the stipulated time.

## **FACULTY TRAINING**

There is total 9 teachers in the college, out of which 2 are regular and 7 are guest faculty. Faculty training program by regular teachers are attended as per government instructions. NEP-FDP (National Education Policy- Faculty Development program conducted by IGNOU is being attended by all teachers.

## **5. INDIAN KNOWLEDGE SYSTEM**

Indian Knowledge system is an innovative cell under Ministry of Education at AICTE, New Delhi. It is established to promote interdisciplinary research on all aspects of IKS, preserve and disseminate IKS for further research and societal applications.

### **Courses available in IKS**

There are different types of courses in Indian knowledge System e.g., three-month certificate courses, under graduate courses, post graduate courses etc. These courses include the following topics which will enhance the knowledge about our Indian culture, traditions, economy etc.

1. Sanskrit Language and literature
2. Sciences of life and Mind
3. Vastushastra
4. Vedic Maths
5. Aayurveda
6. Town Planning and Civic architecture
7. Ethical system
8. Astronomy in India

## **EMBEEDING INDIAN KNOWLEDGE SYSTEM IN CURRICULUM**

Indian Knowledge System may at first glance seem like old wise tale, but technical institutes are going out to embrace traditional learning systems through elective credit courses in academic institutions for the last three years. Under the IKS internship program, selected students will be paired with IKS experts work on short term projects, activities etc and earn a stipend (of RS. 25000/-) for the duration of two months as per AICTE norms. So, that's why there is a great need of such courses which can increase the employment too. Following are the reasons and methods to adopt it: -

1. To increase the inner values about our Ancient India which is vanishing day by day. We should take steps to keep it preserved.
2. We should teach the students about Vedic Mathematics so that they can crack the competitive exams in the modern era.
3. There should be focus on the rural education.
4. Introducing the concept of E-library in our education System will be a great help as anyone will be access to the books and required study material from anywhere with ease.
5. Another area that needs more improvement is health education. We should try to include Yoga or various workouts in our education system so that the students get to learn the value of good health and remain the same.
6. With the help of different audio-video systems, multimedia concepts, other necessary IT elements, we can make our student learn and understand in a much modern way.
7. We are lucky to have different scholarships existing in various schemes. We can further improve in this area by having subsidies and grants in various professional courses. This way, aspiring students will not to leave their studies in between due to their personal financial limitations.
8. We should take a step where all education institution can be connected with the concept of smart rooms.
9. We should try to make sports compulsory in our education system. This will not only help students to embrace a bright career, but will also help our country in the long run. Moreover, this will generate the employment foe so many talented persons.
10. Educating parents is equally important so that they do not force their children in which they haven't any interest.

## **6. INSTITUTIONAL EFFORTS TO PROMOTE EMPLOYABILITY**

### **a) ESTABLISHMENT AND PROGRESS OF PLACEMENT**

Career Guidance and Placement Cell is already established in the college. It is running successfully. This cell organizes various extension time to time lectures over the years for students overall grooming through interactive sessions on skill based vocational courses.

### **b) PROGRESS OF CAREER GUIDANCE CELL**

1. Under Career Guidance and Placement Cell, the Students of the college attended Job fair at Government College, Malerkotla (district level) during the session 2021-22.
2. Skill based Vocational Courses (Certificate courses) started in the college during the session 2021-22 under Jagat Guru Nanak Dev Punjab State Open University, Patiala (Punjab) to provide additional skill to every UG student of the college through Add on Courses. These are: 1. Certificate Course in Fashion Designing 2. Certificate Course in Computer Aided Accounting 3. Certificate Program in Office Automation and E-Governance
3. One Seminar was attended by the college students through webinar on hair beauty and Cosmo etc.
4. Under Career Guidance and Placement Cell, Extension lecture was organized on Computer Aided Accounting during the session 2021-22. Bhawna Mittal was the chief spokesman of this session.

### **c) LINKAGE WITH SOCIETY ORGANIZATIONS TO PROMOTE EMPLOYABILITY**

1. Students are connected through telegram groups in which news related job opportunities are shared with students.
2. Employment notices from Employment exchange are also shared with students.
3. Alumni Society of the college also plays a vital role in the employability. The college established Alumni to connect with the alumni and utilize their services, like Guest Lectures, Internship opportunities, placements, etc.,
4. College should organize more skill-based workshops, seminars and interactive sessions and sign MOUs with different society organizations.

### **d) BEST PRACTICES OF COLLEGE TO PROMOTE SELF EMPLOYMENT**



1. Skill based Vocational Courses (Certificate courses) started in the college during the session 2021-22 under Jagat Guru Nanak Dev Punjab State Open University, Patiala (Punjab) to develop Employability/Entrepreneurship Skills among the students. These are: 1. Certificate Course in Fashion Designing 2. Certificate Course in Computer Aided Accounting 3. Certificate Program in Office Automation and E- Governance. These certificate courses are being very helpful for the college students to earn part time as well.
2. Various Extension lectures/Interactive sessions are organized frequently to imbibe the vocational skills in them. Many pass out students of the college are doing jobs in banking sector, MNCs etc.

## **7. QUALITY ROAD MAP**

### **ACTIVITIES PLAN FOR THE MONTH OF NOVEMBER AND DECEMBER FOR QUALITY ENHANCEMENT OF EDUCATION**

#### **1. Teaching by using ICT resources.**

All faculty should use ICT resources available in college like smart class rooms, PPTs, Maps, all teachers must keep photographs (geo tagged) of using these resources.

#### **2. Peer group study**

All subject students Should be divided into groups of 5 to 6 and study and discuss different topics among themselves. All subject teachers monitor such peer groups.

#### **3. Assignment presentation in class.**

All teachers should give assignments to the students and all students must present their assignments in class.

#### **4. Feedback from the students**

#### **5. Extension lecture on first aid and fire safety.**

### **FACULTY IMPROVEMENT ACTIVITIES**

1. Computer and Internet Access to all faculty
2. One day workshop on basic computer training to all teaching faculty
3. One day workshop on basic computer training to all non-teaching faculty
4. Duty leaves and TA facility to attend seminar and workshops.
5. New books / journals subscription

## Other issues discussed

Research and Development Cell was formed in the college. Dr. Tejinder Singh was appointed as the Convener of the Cell. Dr. Amandeep Vatish, Dr. Kamaljit Singh and Dr. Parminder Kaur were appointed as the members of the Cell. Prof. Meenu (Principal) instructed all the faculty members to register themselves on Vidwan portal and upload respective research work on it. College Innovation Cell was formed. Dr. Tejinder Singh was appointed as the Convener of the Cell. Asst. Prof. Najma Parveen and Dr. Parminder Kaur were appointed as members of the college innovation cell.

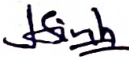
The meeting was closed with a cup of tea.


*TSingh*  
Co-ordinator  
IQAC

*Meenu*  
ਪ੍ਰਿੰਸੀਪਲ  
ਸਰਕਾਰੀ ਕਾਲਜ, ਅਮਰਗੜ੍ਹ

## SUMMARY OF THE PROCEEDINGS OF THE MEETING

A monthly meeting of Internal Quality Assurance Cell (IQAC) was held on the directions of DPI(c), Punjab under the guidance of Chairperson, IQAC, Principal, Professor Meenu, Government College, Amargarh on 5<sup>th</sup> November 2022 at 12 noon in the Principal Office. Asst. Prof. Jagjit Singh Hari (Co-ordinator IQAC) introduces the purpose of the meeting. The agenda sent by the higher authorities was included in this meeting. There was a healthy discussion on the agenda of the meeting. All IQAC members presented their views on Institutional views on learner centric education, Institutional preparedness and views on digital learning, Industry institute collaboration, Institutional awareness and preparedness on academic research and internationalization, Indian knowledge system, Institutional efforts to promote employability. Quality road map was prepared and activities were planned for the months of November and December. Research and development cell was formed in the college. Dr. Tejinder Singh was appointed as the Convener of the cell. Dr. Amandeep Vatish, Dr. Kamaljit Singh and Dr. Parminder Kaur were appointed as the members of the cell. Prof. Meenu (Principal) instructed all the faculty members to register themselves on Vidwan portal and upload respective research work on it. College Innovation cell was formed. Dr. Tejinder Singh was appointed as the Convener of the cell. Asst. Prof. Najma Parveen and Dr. Parminder Kaur were appointed as members of the college innovation cell. The meeting was closed with a cup of tea.

  
CO-ORDINATOR  
IQAC

  
ਪ੍ਰਿੰਸੀਪਲ  
ਸਰਕਾਰੀ ਕਾਲਜ, ਅਮਰਗੜ੍ਹ

## SPECIAL REMARKS BY THE PRINCIPAL OF THE COLLEGE

The agenda sent by the higher authorities was included in this meeting. There was a healthy discussion on the agenda of the meeting. All IQAC members presented their views on Institutional views on learner centric education, Institutional preparedness and views on digital learning, Industry institute collaboration, Institutional awareness and preparedness on academic research and internationalization, Indian knowledge system, Institutional efforts to promote employability. All members get charged and promised to work with full potential for the development of the college and get accreditation of the college well in time.

*Heen4*

ਪ੍ਰਿੰਸੀਪਲ

ਸਰਕਾਰੀ ਕਾਲਜ, ਅਮਰਗੜ